



Bord Altranais agus  
Cnáimhseachais na hÉireann  
Nursing and Midwifery  
Board of Ireland

## EMPLOYMENT FORM

**Applicant's Name:**

**Date of Birth:**

### INSTRUCTIONS

This form must be completed by the director of nursing or midwifery, matron, nurse or midwife manager in the applicant's current or previous place of employment. It should not be completed by the applicant. Please include the employer stamp on the form. When you have completed the form, please provide it to the applicant. We may contact you directly to clarify and validate the information provided.

Place of Employment

Name of Signatory

Address of Employment

Signatory's Title or Position

Organisation Website

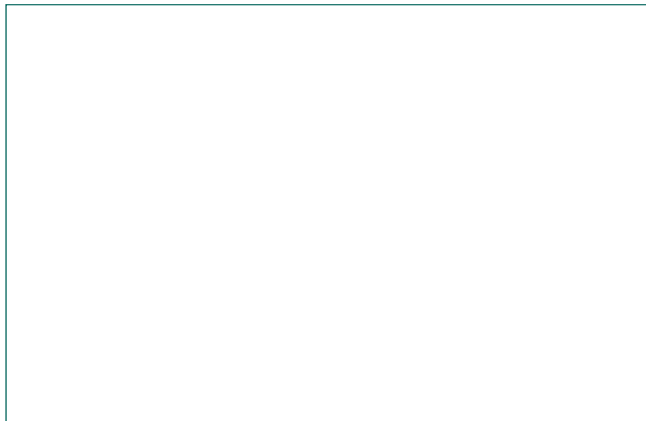
Signatory's Email

Organisation Email

Signatory's Telephone Number

Organisation Stamp

Date



Signature

Applicant's Name:

Organisation Stamp



Unit Speciality	Title or Role	Duties or Responsibilities or Activities	Competence Level	Dates Employed in Unit (DD/MM/YYYY)	Number of hours per week
<b>EXAMPLE:</b> Children's Ward	<i>Please provide exact title</i> <b>EXAMPLE:</b> Senior Staff Nurse Paediatrics	<p>For additional guidance please refer to NMBI <a href="#">Standards and Requirements</a></p> <p><b>EXAMPLE:</b> Acts as a clinical role model or leader and mentor for all members of staff. Ensures that each child is assessed, their plan of care implemented, utilising a family centred care approach.</p> <p>Provides clinical supervision of junior members of staff, ensures the provision of high-quality nursing care to children and their families.</p> <p>Collaborates with colleagues, promotes teamwork, and excellence of care. Ensures the application of evidence-based practice.</p> <p>Monitors stock levels, and effectively engages in the allocation of resources.</p> <p>Identifies and escalates any life-threatening issues, associated procedures, protocol and policy guidelines.</p> <p>Demonstrates competence and clinical understanding of the therapies and medications used within the paediatric setting, including the administration of intravenous drugs.</p> <p>Ensures that documentation is completed accurately and within agreed timescales.</p> <p>Ensures confidentiality throughout the patient's stay.</p> <p>Demonstrates understanding of and correct use and assembly of required equipment and appropriate cleaning of same.</p> <p>Actively participates in clinical risk and quality issues at ward level.</p>	<p><b>Level 1:</b> Requires constant supervision and practice guidance. Knowledge is weak.</p> <p><b>Level 2:</b> Requires occasional supportive guidance and supervision at times. Knowledge is developing, understands basic concepts of the skill.</p> <p><b>etc</b></p>	<p>From DD/MM/YYYY to DD/MM/YYYY</p> <p><b>EXAMPLE:</b> 03/11/2005 to 15/05/2008</p>	<b>EXAMPLE:</b> 40 hours

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